

Government of Tripura  
Directorate of Fire & Emergency Services  
Tripura : Agartala

Email: [tripurafireservice@gmail.com](mailto:tripurafireservice@gmail.com) Phone # 0381-232-6451 Website: [www.fireservice.tripura.gov.in](http://www.fireservice.tripura.gov.in)

No. F. 3-8/TF&ES/2020/ 8658-60

Dated, Agartala, the 20<sup>th</sup> October, 2023

To  
The Principal,  
Synod Foundation English Medium School,  
Lefunga, Tripura (W).  
Mobile No. 9856915022.  
Email- [synodschool@gmail.com](mailto:synodschool@gmail.com)

Sub:- **Issuance of Fire No Objection Certificate.**

This is in reference to your letter No. F.5/IV/SYFEMS/LG/MNP/WT/2022-23, dated 31.08.2023 regarding the Issuance of Fire Safety Certificate (NOC) for the occupancy as per description below:

Name & address of the building/premises: - Synod Foundation English Medium School, Lefunga, Tripura (W).

The performance of the Fire Fighting System as incorporated in the buildings were randomly tested by the authorized officials of this department on 24.09.2023 and found satisfactorily working condition. In view of the above this office is issuing of Fire NOC for occupancy of the aforesaid building on 20/10/2023 for a period of one year.

However, to up-keep the Fire Safety Measure of the aforesaid building the following safety measures need to be incorporated/ maintained.

1. Driveway must be free of any type of obstruction for easy movement of Fire Appliances. No Parking will be allowed on the Drive way.
2. The interior finish decoration of buildings shall be made with low flame spread material confirming to the I.S. Specification.
3. To eliminate risk of Fire Hazards, Good Housekeeping both for insides and outside of the buildings shall be strictly maintained.
4. Existing Electrical Wiring of the whole buildings shall have to be carefully checked for any wear and tear in them, particularly lines above false ceiling & duct.
5. A Fire control room including a closed circuit TV system shall have to be maintained which observe all the floors of the building.
6. The notice of Fire Fighting and Evacuation from the buildings shall be prepared and displayed at all vulnerable places of the buildings.
7. The employees and security staff shall be conversant with installed fire fighting equipments of the buildings and to operate in the event of fire and testing.

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8. Mock Fire practice and evacuation drill shall be performed periodically with participants of all the occupants of the buildings.
9. Transformer and switch gear shall be protected with automatic CO2 or DCP Fire extinguishers confirming I.S. specifications.
10. A trained Fireman shall be maintained round the clock for fire safety of the building.
11. First Aid fire fighting system shall be provided as per I.S. specification.
12. Arrangement shall have to be made for regular checking, testing, and maintenance of all the Fire Fighting installation in the Buildings to keep them in perfectly good working condition at all the times.
13. If required the old electrical lines shall have to be replaced with new lines. The cables shall always be laid in M.S. Conduit pipes continuously bonded to the earth.
14. Electrical Duct shall have to be sealed vertically and horizontally in proper manner immediately.
15. Periodical flashing of water in the Hydrants pipe line and sprinkler shall be made to maintain the efficient working performance of above mentioned system.
16. The Fire Safety audit to be conducted at regular interval and to be recorded in the Fire Prevention maintenance register.
17. This Fire NOC is valid for **one year** and has to be renewed within stipulated period from the date of issuance of this letter, from the Director, Tripura Fire & Emergency Services regarding performance of all the Fire Safety arrangements and installations of the building.

  
Joint Director,  
For Director of Fire & Emergency Services,  
Tripura : Agartala.

Copy to

1. The Divisional Fire Officer, West Tripura, Agartala.
2. The Officer-in-Charge, Agartala Fire & Emergency Services Station.